

# South Cariboo Farmers Market Society

100 Mile House, BC  
2017 Application for Vendor Sales

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Civic Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

List Products or Services you wish to sell at the Market. Guidelines must be followed.

**Make it, Bake it, Grow it, or Raised by the applicant:**

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Do you need power? Yes/No

*\*Vendors whose place of production is outside of the SCFM Local Boundaries can NOT sell products currently harvested within our local boundaries*

By signing below, I acknowledge that I have read and understand and will adhere to the current Vendor Rules and Regulations.

SIGNATURE OF APPLICANT: \_\_\_\_\_

Date: \_\_\_\_\_

Please return application to:

S.C.F.M. c/o Tina Johnson Box 61, Forest Grove, BC, V0K1M0 or

Scan and email to [info@southcariboofarmersmarket.org](mailto:info@southcariboofarmersmarket.org)

*\*Note: All applicants will be reviewed for approval by the SCFMS Selection Committee.*

**All vendors are required to pay an annual membership fee of \$25.**

Fee Structure per day:

**NEW**

OUTSIDE (In front of community Hall and 3<sup>rd</sup> street)

INSIDE (Max 31)

Single Space (11 x 11) = \$15.00

Single Table (8 x 8) = \$15.00

Double Space (11 x 22) = \$30.00

Double Table (8 X 16) = \$30.00

Kitchen Rental + Vendor Fee= \$45.00

**NEW-** Power access will be \$5/plug

CHRISTMAS MARKET= 1<sup>st</sup> Day inside is \$25 ; 2<sup>nd</sup> Day inside is \$20 ; Outside either day is \$15 *priority for vending at the Christmas Market = Have vended at least three times during the 2017 summer season and then first come first serve basis.*

MARKET DAY IS FRIDAY's  
**NEW Time** 9:00 am to 2:00 pm

**PLEASE Circle the Days you are planning on attending!**

2017 Calendar **OUTSIDE**

May	June	July	Aug	Sept	Oct	Nov.
---	2	1	4	1		
12	9	7	11	8		
19	16	14	18	15		17
26	23	21	25	22		18
	30	28		29		

\*PLEASE note there will be an additional \$5 drop in fee for Vendors who do not give the Market Manager 24 hrs advance notice of attendance.

2017 Calendar **INSIDE**

May	June	July	Aug	Sept	Oct	Nov.
---	2	1	4	1		
12	9	7	11	8		
19	16	14	18	15		17
26	23	21	25	22		18
	30	28		29		

Days that are highlighted in **RED** are days the Hall is unavailable for inside use.

Days that are highlighted in **PINK** are PRO-D days from School

Days that are highlighted in **Green** are Markets that are the day before our **ADDITIONAL Market days**....so the Market will be open for two days in a row. You do not have to attend both days.

Days that are highlighted in **Yellow** are additional SATURDAY Markets

**ADDITIONAL MARKET DAYS=** JULY 1<sup>st</sup> SATURDAY 9:00 to 2:00 Canada Celebration Market

**5<sup>th</sup> ANNUAL CHRISTMAS MARKET =**

**NEW Two Days in a ROW** \*Note you do not have to attend both days

November 17 FRIDAY (Moonlight Madness) 5:00 to 9:00 Inside or Outside

November 18 SATURDAY 10:00 to 3:00 Inside or Outside

\*Print name \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

# South Cariboo Farmers Market Society (S.C.F.M.S.)

## Vendor Rules and Regulations

Updated March 11, 2017

**Local** - means that production must take place within the set boundaries of the SCFMS

South to: **Clinton**; North to: **Williams Lake**; East to: **Lac De Roches**;  
and West to: **The Gang Ranch**

*Out of Boundaries Vendors may be considered and only with approval from the selection committee, (to the maximum extent of: British Columbia.) And will be limited to products that are currently not grown within our LOCAL Boundaries.*

**Vendor** - means a person, (*family member, named partnership, or non-profit*), who has applied for and received authorization from the SCFMS selection committee, to participate in the South Cariboo Farmers Market.

**Vendors** must give SCFMS the physical address of the location(s) where the products to be sold at the Market are: grown; raised; crafted, harvested, or baked. (*Market Manager has the authority to verify production*)

**Service Vendors** (i.e. *Hot food, Massage, Hair Cuts, etc.*) must be provided on-site at the Market. No Market spaces will be available for: selling or advertising services to be provided elsewhere.

**Health Code** - Vendors of food, or food related products and Vendors selling Cosmetics are responsible for determining and following all applicable health codes. Copies of all permits need to be submitted to the Market Manger prior to your first Market. *The Market Manager may nevertheless provide input on areas of possible concern. If, in the Market Manager's opinion, vendor practices are deemed unsafe, or violate current health codes, the Market Manager has the authority to restrict which products may be sold, and if necessary, may disallow a vendor from further participation in the Market.*

**Organic**- Products labelled as organic, must be certified and registered through a recognized BC organic certification organization.

**Market Manager(s)** - will assign stall spaces, collect fees, provide information and outline market rules and regulations to all vendors, and monitor vendor compliance. *The Market Manager has authority to revoke a vendor's authorization to participate in one or more markets, if the vendor disregards the regulations.*

**Punctuality** - Vendor booths must be set up and **ready to open by 9:00 am** at the latest. Vendors are expected to arrive for unloading between 7:00 am and 8:30 am, on the day of the Market. All regularly attending vendors must notify the Market Manager at least 12hrs in advance, if they are not going to be attending. *Failure to arrive before 8:30 without advance notice, may result in the loss of a regularly assigned space.*

**Unloading** - When arriving before 8:30 am, all vendors are welcome to briefly stop their vehicles on the market site, only long enough to unload their gear into their designated stall area, but BEFORE setting up their stall, they are required to remove their vehicle from the site, in order to facilitate unloading by other vendors.

**Parking** - In co-operation with local business needs, vendors at the Friday Farmers Market will park their vehicles ONLY in the designated parking lots located off Cedar Ave, or as directed by the Market Manager.

**Clean-up** - Vendors are responsible to clean up and leave their stall area in spotless condition at the end of each Market. **Market ends at 2:00 pm PLEASE don't start packing up until then.**

**Stall Id** - All vendors must **prominently display their Name and the production address of any goods sold.**

**Specs** –

**Outside** - All vendor setup and products must **remain within the stall limits (11' x 11')**. All tents **must be securely anchored**, or they must be removed immediately.

**Inside** - All vendor setup and products must **remain within the designated area set out.**  
**1-8' Table** (*APPROX. Space will be around 8' x 8'*)

**Vendors** must be respectful and courteous to customers, other vendors, and the Market Manager(s). **Grievances** must be submitted in writing, and handed to a Director of the SCFMS, or mailed to SCFMS c/o Tina Johnson Box 61 Forest Grove, BC, V0K1M0

Vendors **are encouraged to** guarantee their customer's satisfaction, and offer refund or replacement products as necessary.

**No Smoking** - Vendors are NOT to smoke anywhere within the Market area. (incl. the common areas)

**Animals** - It is requested that vendors refrain from bringing pets to the market. Animals belonging to the public are under the jurisdiction of the local bylaw officer.  
(Dist. of 100 Mile - 250-395-2434).

*\*\*\*Note\*\*\* - The South Cariboo Farmers Market Society will not be responsible for any damages caused by vendors, the public, weather, or any other acts of God. Vendors should take note, and be aware that they are solely and financially responsible for any damages caused by them, whether to person, property, vehicles, or products on display.*