

South Cariboo Farmers' Market Society (SCFMS) 2024 Vendor Rules and Regulations

As a member market of the BC Association of Farmers Markets, all vendors must be in compliance with the criteria of the BCAFM to be eligible for the SCFM.

Covid mandates: compliance and regulatory restrictions by the Province of BC; SCFM will act in accordance with all restrictions and guidelines. Failure to do so by vendors may cause vendors to be restricted from participation in the SCFM. Vendors will be notified of all developments and changes to Covid19 related restrictions and requirements as needed by the manager.

Local boundaries: South to Clinton, North to Williams Lake, East to Lac Des Roches, and West to Gang Ranch. Out-of-boundaries vendors: (must be from within British Columbia) will be considered on an individual basis by the manager.

Market Manager: will assign stall spaces, collect fees, provide information, outline market rules and regulations to vendors, and monitor vendor compliance. The market manager has authority to revoke a vendor's authorization to participate in one or more markets if the vendor disregards the regulations or the Code of Ethics and Conduct.

Vendor: means a person (or family member living in the same household, named partnership, or non-profit organization) who has applied for and received authorization from SCFMS to participate in the South Cariboo Farmers' Market.

Vendors must give SCFMS the physical address of the location(s) where the products to be sold at the market are grown, raised, harvested, or made. Market manager has the authority to verify production at the site. Vendors must have; proper signage; prominently display of their name and the production address of any goods sold; photos of their products.

Criteria for non-food vendors: prioritized non-food vendors are those products which are garden/food/ agriculture/market related, and which are classified as 'consumable'. For example, but not limited to; non- food plants, compost, garden products, botanicals, cut flowers, personal care, household care. Other non- food vendors will be accepted based on quality of product, presentation, space availability, and provincial restrictions. The decision to include non-food vendors rests with the manager.

Service vendors: (hot food, massage, haircuts, etc.) must provide services on-site at the market. No market spaces will be available for selling or advertising services to be provided elsewhere.

Health code: Vendors of food, or food-related products, or cosmetics, are responsible for determining and following all applicable health codes. Copies of all permits need to be submitted to the market manager prior to your first market. The market manager may provide input on areas of possible concern; if, in the market manager's opinion, vendor practices are deemed unsafe, or violate current health codes, the market manager has the authority to

restrict which products may be sold, and if necessary, disallow a vendor from further participation in the market.

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Organic: Products labelled or advertised as organic must be certified through a recognized BC organic certification organization.

Punctuality: Vendor booths must be set up and ready to open by 9:00am at the latest. Vendors are expected to arrive for set-up between 7:15 and 8:30am. Vendors must have unloaded and removed their vehicles from the market site 30 minutes prior to scheduled market opening. Failure to arrive before 8:30am without advance notice may result in the loss of a regularly-assigned space.

Cancellations: All vendors must notify the market manager of a cancellation at least 48 hours in advance, preference to a week in advance. Failure to properly notify the manager of cancellations can result in suspension of vendor privileges or the loss of regularly assigned space.

Unloading: When arriving before 8:30am, all vendors are welcome to briefly park their vehicles on the market site in order to unload their gear. Before commencing set-up, they must remove their vehicle from the site in order to facilitate unloading by other vendors.

Parking: In co-operation with local business needs, vendors will park their vehicles only in the designated

parking lots as directed by the market manager. Vendors must not park their vehicles in any business' parking lots.

Clean-up: Vendors are responsible for cleaning up and leaving their stall area in spotless condition at the end of each market. Vendors must not start packing up to leave before 2:00pm, unless they have prior approval from the market manager.

Stall spaces: Vendors must keep all items within the stall limits (usually 11'x11'). All tents must be securely anchored or they must be removed immediately. Every effort will be made to satisfy vendors' requirements and provide regular spaces for vendors. However; nobody's spaces are guaranteed. There are occasions when vendors need to be moved to a different space in order to maintain flow in the market.

No smoking: The SCFM is a non-smoking environment, there is no smoking allowed anywhere within the market area.

Pets: Vendors must refrain from bringing pets to the market. Animals belonging to the public are under the jurisdiction of the local bylaw officer (district of 100 Mile House, 250-395-2434).

Etiquette: SCFM has a zero-tolerance approach to any bullying or discourtesy and vendors exhibiting such behavior are subject to having vendor privileges revoked immediately. All members, managers, and vendors, are required to read, and sign, the Code of Ethics and Conduct

of the SCFM. Vendors must be respectful and courteous to customers, other vendors, and the market manager.

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Dispute procedure: Decisions made by the market manager are final.

Grievances must be submitted in writing and handed to a Director of the SCFMS or mailed to: SCFMS, Box

495 100 Mile House BC V0K 2E0

Incident reports will be filed with the SCFM by the manager at any time that intervention is deemed necessary by the manager for the smooth operation of the market.

Customer Service: Vendors are encouraged to guarantee their customer's satisfaction and offer refund or replacement products as necessary.

Disclaimer; The South Cariboo Farmers' Market Society will not be responsible for any damages caused by vendors, the public, weather, or any acts of God. Vendors should take note and be aware that they are solely and financially responsible for any damages caused by them, whether to person, property, vehicles, or products on display.

For more information, please visit our website at:
www.southcariboofarmersmarket.org.